

Ministry Of Higher Education

# HIBMAT

## HIGHER INSTITUTE OF BUSINESS MANAGEMENT AND TECHNOLOGY, BUEA.



(A University for Professionals)

Ministerial Creation & Opening Order No: 11/0041/MINESUP & 10/04333/L/MINESUP/DDES/ESUP/SER & 12/0395/MINESUP of 10<sup>th</sup> August 2010



### 2017 – 2018 ACADEMIC YEAR

**CONGRATULATION !!!! YOU HAVE PASSED THE GCE 'A' LEVELS EXAMINATION. WHAT DO YOU INTEND TO DO WITH YOUR G.C.E ADVANCED LEVEL?**

Choose **HIBMAT (Higher Institute of Business Management and Technology)**, Buea, for your HND in English Language.

Be Wise, make the right choice, and choose any of the specialties below:

- ❖ **ACCOUNTANCY**
- ❖ **MARKETING**
- ❖ **INSURANCE**
- ❖ **MANAGEMENT**
- ❖ **BANKING & FINANCE**
- ❖ **HUMAN RESOURCE MANAGEMENT**
- ❖ **SECRETARIAL STUDIES, PUBLIC SERVICE & ADMIN**
- ❖ **TRANSPORT AND LOGISTICS MGT**
- ❖ **HOME ECONOMICS, TOURISM & HOTEL MGT**
  
- ❖ **COMPUTER & COMMUNICATIONS ENGINEERING**
- ❖ **ELECTRICAL & ELECTRONICS ENGINEERING**
- ❖ **CIVIL & STRUCTURAL ENGINEERING.**

**N.B.:** After your HND, you can proceed to do a professional Bachelor's Degree by spending one more year in HIBMAT.

### HND – HIBMAT

HND training at HIBMAT concerns areas of great interest to most employers. The HND programs are defined by the Ministry of Higher Education. A student is allowed to sit for the HND Exam only after two years (4 Semesters). Only students with a pass in at least two (2) 'A' Level subjects, excluding Religious Studies can be admitted to do the HND Program.

### HPD – HIBMAT

HPD training at HIBMAT concerns areas of great interest to most employers. The HPD programs are defined by the Ministry of Higher Education. A student is allowed to sit for the HPD Exam only after two years (4 Semesters), only students with a pass in at least two(2) 'A' Level subjects, excluding Religious Studies can be admitted to do the HPD program. **HPD** is in **HUMAN RESOURCE MANAGEMENT** only.

\*Our objective is to score a 100% in all the specialties. With the very qualified, experienced and dedicated team of lecturers we have, we are sure of achieving our objective. Join us, if you want to succeed.

## **PROFESSIONAL BACHELORS DEGREE - HIBMAT**

With your HND you spend one year to obtain a Professional Bachelor's Degree under the supervision of the University of Bamenda, (UBa).

### **OUR OBJECTIVE**

1. To score a 100% in all the specialties
2. To train professional Accountants, Managers, Bankers, Marketers, Engineers etc, who will perform effectively as administrators in various companies, both in the private and public sector.
3. Develop capacities in students and help them discover their talents.

**HIBMAT THE BEST:** *Direct Internship placement with our partner companies.*

### **ENTRY REQUIREMENTS (HND/HPD)**

- ❖ To enroll for the HND program, applicants should be holders of the G.C.E Advanced Level with a pass in at least 2 subjects, excluding Religion.
- ❖ Holders of Bacc Certificate can also enroll,
- ❖ Photocopy of Birth Certificate, Photocopy of 1 National Identity Card, Photocopy of Advanced level Certificate, 2 Colored Passport Size Photographs.
- ❖ Registration fee of 15,000FCFA.

### **HND REGISTRATION/FEEES**

<b>SPECIALTY</b>	<b>DURATION</b>	<b>QUALIFICATION</b>	<b>FEEES</b>
<b><u>FACULTY OF BUSINESS &amp; MGT Sciences</u></b> ➤ ACCOUNTANCY ➤ BANKING & FIN ➤ INSURANCE ➤ MANAGEMENT ➤ MARKETING ➤ SECRETARIAL STUDIES. ➤ TRANSPORT AND LOGISTICS MGT ➤ HOME ECONOMICS, TOURISM & HOTEL MGT	<b>2 YEARS</b>	<b>HND (HIGHER NATIONAL DIPLOMA)</b>	<b>Registration = 15,000Fcfa</b>  <b>Fees= 300,000Fcfa</b> <i>(Paid Annually)</i>  1 <sup>st</sup> Installment = 200,000Fcfa 2 <sup>nd</sup> Installment = 100,000Fcfa
<b><u>FACULTY OF ENGINEERING &amp; TECHNOLOGY</u></b> - Computer & Communications Engineering - Electrical & Electronics Engineering - CIVIL & STRUCTURAL ENGINEERING.	<b>2 YEARS</b>	<b>HND (HIGHER NATIONAL DIPLOMA)</b>	<b>Registration = 15,000Fcfa</b>  <b>Fees = 350,000Fcfa</b> <i>(Paid Annually)</i>  1 <sup>st</sup> Installment= 250,000Fcfa 2 <sup>nd</sup> Installment= 100,000Fcfa

### **HPD REGISTRATION/FEEES**

<b>SPECIALTY</b>	<b>DURATION</b>	<b>QUALIFICATION</b>	<b>FEEES</b>
Human Resource Management	<b>2 YEARS</b>	<b>HPD (HIGHER PROFESSIONAL DIPLOMA)</b>	<b>Registration= 15,000Fcfa</b>  <b>Fees= 300,000Fcfa</b> <i>(Paid Annually)</i>  1 <sup>st</sup> Installment= 200,000Fcfa 2 <sup>nd</sup> Installment= 100,000Fcfa

**\*\*\*BACHELORS DEGREE = HND + 1 YEAR\*\*\***

**REGISTRATION CURRENTLY GOING ON**

**2017– 2018 ACADEMIC YEAR STARTS ON THE 16<sup>TH</sup> OF OCTOBER 2017.**

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 Authorization to Start: 10/04333/L/MINESUP/DDES/ESUP/SER



### ADMISSION REQUIREMENTS FOR B-TECH

The Higher Institute of Business Management and technology (HIBMAT), Buea is glad to launch the admission of students in to the Bachelor's of Technology (B-Tech) degree programme mentored by the University of Bamenda (UBa) for the 2016/2017 Academic Year.

Interested candidates should fulfill the following conditions:

- Must be a holder of the Higher National Diploma (HND) of Higher Professional Diploma (HPD) or an equivalent.
- Must be a holder of the Cameroon GCE A'Level in at least two subjects or Baccalaureate excluding Religious studies.
- Must be a holder of the Cameroon GCE O'Levels in at least 4 subjects or CAP, BEPC, or Probatoire.

S/N	PROGRAMMES OFFERED	A Complete Application File Should Constitute the Following Documents	
<b>SCHOOL OF BUSINESS &amp; MANAGEMENT</b>			
1.	<b>B-Tech in Accountancy</b>	- A copy of HND transcript of Diploma or an Equivalent. - A certified copy of GCE A'Level. - A certified copy of GCE O'level. - A Certified copy of birth certificate. - A Copy of National identity card. - 4 Coloured passport size photographs. - An A4 self addressed envelop - A Registration FEE of 25,000fCFA paid to the school's accounts.	
2.	<b>B-Tech in Marketing</b>		
3.	<b>B-Tech in Banking &amp; Finance</b>		
4.	<b>B -Tech in Management</b>		
5.	<b>B -Tech in Insurance and Security</b>		
6.	<b>B -Tech in Human Resource Management</b>		
7.	<b>B -Tech in TRANSPORT AND LOGISTICS MGT</b>		
8	<b>B -Tech in SECRETARIAL STUDIES, PUBLIC SERVICE &amp; ADMINISTRATION</b>		
<b>SCHOOL OF ENGINEERING</b>			
9.	<b>B -Tech in Computer and Communication Engineering</b>		
11.	<b>B -Tech Electrical and Electronics Engineering</b>		
10.	<b>B -Tech in Executive Secretariat Studies</b>		

### Fee Structure:

Schools	School of Business & Management Sciences	School of Engineering and Technology
<b>Registration</b>	25,000FCFA	25,000FCFA
<b>Tuition</b>	430,000FCFA	500,000FCFA
<b>1<sup>st</sup> Installment</b>	230,000FCFA	300,000FCFA
<b>2<sup>nd</sup> Installment</b>	200,000FCFA	200,000FCFA

This money is payable ONLY in these Banks

- a. **ECOBANK:** Account Number: 022013262290901
- b. **UNICS Plc;** Account Number: 37130504728018
- c. **Buea P & T Cooperative Credit Union:** Account Number: 371000001214

**2017/2018 Academic year starts on the 24<sup>th</sup> of October 2017**